

Knowledge and Competency Framework (KCF) Learning Record

Name: Jennifer Rothmeyer	MN Career Lattice Awarded: Step 10b	Date Printed: 11/15/2017	Individual ID: 69459
		Membership Status: In Process	Expiration Date: 1/31/2018

Higher Education

Title	Program Name	Approved* Credits	Award Date	Major
Associates Degree	Des Moines Area Community College	0	8/8/2007	Criminal Justice
Associates Degree	Des Moines Area Community College	10	8/9/2006	Liberal Arts
Bachelors Degree	University of Iowa	6	12/19/2008	Psychology
Some College	University of Iowa	0	5/20/2013	Undeclared
Total		16	*Achieve approved because early childhood or school-age related	

DHS Licensing Requirements

Title	Program Name	Award Date	Expires
First Aid	American Red Cross	1/9/2016	1/9/2018
CPR	American Red Cross	1/9/2016	1/9/2018

Credentials, Certificates, Diplomas & Other Endorsements

Title	Program Name	Award Date	Expires
Minnesota Infant Toddler Credential	The Minnesota Department of Human Services	8/22/2017	

Employment History:

Program Name	License#	Position Title	Age Group(s)	Hours/Week	Total Hours Worked	Start Date	End Date	Verified
Two Wishes Child Care	1081060	Primary Care Provider	Infants Toddlers Preschoolers School Age	50	4850	1/5/2016		Yes
Emerald Sunshine Child Care		Primary Care Provider	Infants Toddlers Preschoolers School Age Secondary	70	3640	1/1/2009	12/31/2009	No

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
10/7/2017	Worlds of Wisdom Annual Trainer Summit - Day 2	TARSS (Trainer and RBPB Support Service)	Approved clock hour course	Level 1 - Explores	250818	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	4	0.00	0.00
				Totals for course:	4	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
10/6/2017	Worlds of Wisdom Annual Trainer Summit - Day 1	TARSS (Trainer and RBPB Support Service)	Approved clock hour course	Level 1 - Explores	250816	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	8	0.00	0.00
				Totals for course:	8	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
9/24/2017	TOT Sudden Unexpected Infant Death (SUID) and Abusive Head Trauma (AHT)	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	254318	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	6	0.00	0.00
				Totals for course:	6	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
9/16/2017	Why Do Children Act the Way They Do? Understanding How A Child is "Wired" (Key # 3)		Approved clock hour course	Level 1 - Explores	250120	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				Totals for course:	2	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
9/16/2017	Children's Behavior: The Importance of the Practitioner's Role		Approved clock hour course	Level 1 - Explores	250141	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.C: Promoting Social and Emotional Development	2	0.00	0.00
				Totals for course:	2	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
9/16/2017	It's Playtime: The Essential Role of Play in Childhood (and Beyond)		Approved clock hour course	Level 1 - Explores	253353	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/22/2017	MNITC Class 15: Professional Growth and Development	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242712	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/15/2017	MNITC Class 14: Resilience	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242709	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/5/2017	MNITC Class 12: Observation and Curriculum Planning	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242700	Yes	
				KCF Content Area	Hours	CEUs	Credits
				IV.A: Observing, Recording and Assessing Development	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/5/2017	MNITC Class 13: Planning to Meet Individual Needs	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242706	Yes	
				KCF Content Area	Hours	CEUs	Credits
				III: Relationships with Families	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
7/25/2017	MNITC Class 11: Learning Through Discovery	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242695	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
7/18/2017	MNITC Class 10: Language and Communication	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242694	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.B: Promoting Cognitive Development	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
7/11/2017	MNITC Class 9: Environments that Promote Exploration	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242693	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/24/2017	MNITC Class 8: Program Practices that Support Relationships	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242675	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/24/2017	MNITC Class 7: Routines as Opportunities	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242691	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/20/2017	Sudden Unexpected Infant Death	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	236604	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	1	0.00	0.00
				Totals for course:	1	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/20/2017	Abusive Head Trauma	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	236605	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	1	0.00	0.00
				Totals for course:	1	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/20/2017	MNITC Class 6: Brain Development	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242671	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/13/2017	MNITC Class 5: Stages of Infancy	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242664	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/6/2017	MNITC Class 4: Forming Relationships: Understanding Temperaments & Self-Regulation	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242600	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/20/2017	MNITC Class 2: Establishing Supportive Relationships with Families	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242595	Yes	
				KCF Content Area	Hours	CEUs	Credits
				III: Relationships with Families	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/20/2017	MNITC Class 3: Promoting Parent/Extended Family-Child Relationships	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242597	Yes	
				KCF Content Area	Hours	CEUs	Credits
				III: Relationships with Families	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/19/2017	Child and Adult Care Food Program, or CACFP, in Minnesota	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	236634	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.C: Providing Healthy Nutrition	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/15/2017	MNITC Class 1: It's All About Relationships	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	242594	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/10/2017	TOT: Strengthening Families™ (online)	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	218002	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	6	0.00	0.00
				Totals for course:	6	0.00	0.00
3/22/2017	TOT: DHS Behavior Guidance Curricula: Six Social Emotional Pyramid Model Courses	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	224060	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	6	0.00	0.00
				Totals for course:	6	0.00	0.00
3/18/2017	Children and Restraint Systems (C.A.R.S.)	Office of Traffic Safety	Approved clock hour course	Level 1 - Explores	236378	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	3	0.00	0.00
				Totals for course:	3	0.00	0.00
3/7/2017	TOT: Child Development: Executive Functioning Skills through the Developmental Domains (online)	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	217999	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	8	0.00	0.00
				Totals for course:	8	0.00	0.00
3/6/2017	Strengthening Families™	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 2 - Implements	223772	Yes	
				KCF Content Area	Hours	CEUs	Credits
				III: Relationships with Families	12	0.00	0.00
				Totals for course:	12	0.00	0.00
2/23/2017	TOT: Discover Your Strengths, Grow Your Program	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	227527	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	8	0.00	0.00
				Totals for course:	8	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/16/2017	TOT: Implementing Curriculum in Family Child Care (online)	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	217996	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	8	0.00	0.00
				Totals for course:	8	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/15/2017	TOT: Observation and Documentation: Planning for Individual Needs (online)	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	218000	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	3	0.00	0.00
				Totals for course:	3	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/11/2017	Active Supervision: Emergency Situations		Approved clock hour course	Level 1 - Explores	209192	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/10/2017	TOT Course for Child Care Emergencies: Be Prepared		Approved clock hour course	Level 3 - Designs & Leads	231710	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	5	0.00	0.00
				Totals for course:	5	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/1/2017	The Early Naturalist	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 1 - Explores	223316	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/27/2017	Getting to Know Minnesota's Knowledge and Competency Framework - For Early Childhood Educators	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	226998	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2017

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/16/2017	TOT - Supervising for Safety - Legally Nonlicensed	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	222298	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	6	0.00	0.00
				Totals for course:	6	0.00	0.00
Totals for Calendar Year 2017						0.00	

Training for Calendar Year: 2016

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/21/2016	Why Inclusion Works: Serving Children with Special Needs and their Families	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	209036	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	3	0.00	0.00
				IV.A: Observing, Recording and Assessing Development	3	0.00	0.00
				II.C: Promoting Social and Emotional Development	3	0.00	0.00
				III: Relationships with Families	3	0.00	0.00
				Totals for course:	12	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/21/2016	Building Quality-QDP Overview and Evidence Check	Two Wishes Child Care	Building Quality	RBPD	20206	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/13/2016	Building Quality-Parent Aware Overview with New Aide	Two Wishes Child Care	Building Quality	RBPD	20048	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/2/2016	Building Quality-Environment and Resources	Two Wishes Child Care	Building Quality	RBPD	19901	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	3.25	0.00	0.00
				Totals for course:	3.25	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2016

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
11/29/2016	TOT: The Redleaf Family Child Care Curriculum - Teaching Through Quality Care	Think Small (Child Care Aware of MN-Metro District/Region 11: Hennepin & Ramsey Counties)	Approved clock hour course	Level 3 - Designs & Leads	225414	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	6	0.00	0.00
				Totals for course:	6	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
11/22/2016	TOT: Supervising for Safety for Family Child Care	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	220119	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	6	0.00	0.00
				Totals for course:	6	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
11/16/2016	Teaching the Art of Training, Part 2: Design Skills	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	202144	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	16	0.00	0.00
				Totals for course:	16	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
11/11/2016	Building Quality- Professional Development and Overview of QDP	Two Wishes Child Care	Building Quality	RBPD	19463	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2.75	0.00	0.00
				Totals for course:	2.75	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
11/8/2016	Teaching Strategies Gold Assessment Training - ETL	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	209047	Yes	
				KCF Content Area	Hours	CEUs	Credits
				IV.A: Observing, Recording and Assessing Development	12	0.00	0.00
				Totals for course:	12	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
11/5/2016	Introduction to Financial Management and Planning	First Children's Finance	Approved clock hour course	Level 2 - Implements	227145	Yes	
				KCF Content Area	Hours	CEUs	Credits
				IV.C: Assessing and Using Information to Enhance and Maintain Program Quality	6	0.00	0.00
				Totals for course:	6	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2016

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
10/28/2016	Building Quality-Free Play, Diversity, and Resources	Two Wishes Child Care	Building Quality	RBPD	19116	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
10/19/2016	Teaching the Art of Training, Part 1: Delivery Skills	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	202141	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	16	0.00	0.00
				Totals for course:	16	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
10/14/2016	Building Quality- Daily Schedules, PD Plan, Lesson Planning and Observation Summaries	Two Wishes Child Care	Building Quality	RBPD	18721	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2.75	0.00	0.00
				Totals for course:	2.75	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
9/30/2016	Building Quality-Environments, Family Resources, Observations, Orientation Checklist	Two Wishes Child Care	Building Quality	RBPD	18305	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	4	0.00	0.00
				Totals for course:	4	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/19/2016	Building Quality-Environments	Two Wishes Child Care	Building Quality	RBPD	17426	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	3	0.00	0.00
				Totals for course:	3	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/17/2016	Supporting Breastfeeding in Early Childhood Programs	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	203871	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.C: Providing Healthy Nutrition	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2016

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/30/2016	CDA Session 4 Reflecting on the Family Questionnaire & Writing the Prof Philosophy Statement	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	190779	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/30/2016	CDA Session 5 The CDA Exam & Verification	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	190780	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/29/2016	CDA Session 2 Professional Portfolio & Conducting a Self-Study	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	190777	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/29/2016	CDA Session 3 The Resource Collection. Family Questionnaires, Competency Statements	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	190778	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/22/2016	Understanding Floor Time	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 2 - Implements	184803	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.C: Promoting Social and Emotional Development	8	0.00	0.00
				Totals for course:	8	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/12/2016	CDA Session 1 Getting Started	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	190776	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	2	0.00	0.00
				Totals for course:	2	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2016

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
6/2/2016	Creative Curriculum for Infants, Toddlers and Twos - ETL	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 2 - Implements	186744	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	12	0.00	0.00
				Totals for course:	12	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/26/2016	Assessment-Gathering and Using Information	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	184777	Yes	
				KCF Content Area	Hours	CEUs	Credits
				IV.A: Observing, Recording and Assessing Development	12	0.00	0.00
				Totals for course:	12	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/25/2016	Creating Cultural Connections in Child Care	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	184781	Yes	
				KCF Content Area	Hours	CEUs	Credits
				III: Relationships with Families	12	0.00	0.00
				Totals for course:	12	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/17/2016	Tipping the Scales-Nutrition and Obesity Prevention	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	184800	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.C: Providing Healthy Nutrition	12	0.00	0.00
				Totals for course:	12	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/10/2016	Plan, Learn, Grow: Using the Minnesota Early Childhood Indicators of Progress	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	184790	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	16	0.00	0.00
				Totals for course:	16	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
5/10/2016	Overview of Curriculum	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	186743	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	12	0.00	0.00
				Totals for course:	12	0.00	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2016

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
3/7/2016	Child and Adult Care Food Program, or CACFP, in Minnesota	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	184480	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.C: Providing Healthy Nutrition	2	0.00	0.00
				Totals for course:	2	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/25/2016	Supervising for Safety	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	183978	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	8	0.00	0.00
				Totals for course:	8	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/22/2016	Sudden Unexpected Infant Death	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	181194	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	1	0.00	0.00
				Totals for course:	1	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
2/22/2016	Abusive Head Trauma	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	181195	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	1	0.00	0.00
				Totals for course:	1	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/17/2016	Developmentally Appropriate Behavior Guidance	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	181193	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	2	0.00	0.00
				II.C: Promoting Social and Emotional Development	2	0.00	0.00
				Totals for course:	4	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/9/2016	First Aid/CPR/AED	American Red Cross	Approved clock hour course	Level 1 - Explores	187107	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	6	0.00	0.00
				Totals for course:	6	0.00	0.00
						Totals for Calendar Year 2016	0.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2012

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
9/21/2012	Heartsaver First Aid CPR AED	American Heart Association	Approved clock hour course	Level 1 - Explores	205032	Yes	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	6	0.00	0.00
				Totals for course:	6	0.00	0.00
						Totals for Calendar Year 2012	0.00

Training for Calendar Year: 2008

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/20/2008	Soc Personality Dev	The University of Iowa	For Credit	For Credit	205568	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	45	0.00	3.00
				Totals for course:	45	0.00	3.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
8/20/2008	Human Behv Soc Env	The University of Iowa	For Credit	For Credit	205567	Yes	
				KCF Content Area	Hours	CEUs	Credits
				II.C: Promoting Social and Emotional Development	60	0.00	4.00
				Totals for course:	60	0.00	4.00
						Totals for Calendar Year 2008	7.00

Training for Calendar Year: 2007

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/20/2007	Intro Cogn Psych	The University of Iowa	For Credit	For Credit	116338	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	45	0.00	3.00
				Totals for course:	45	0.00	3.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
12/20/2007	Cogn Devlpmnt Chld	The University of Iowa	For Credit	For Credit	193702	Yes	
				KCF Content Area	Hours	CEUs	Credits
				I: Child Development and Learning	45	0.00	3.00
				Totals for course:	45	0.00	3.00
						Totals for Calendar Year 2007	6.00

MN Center for Professional Development Approved Training

Training for Calendar Year: 2006

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified		
5/20/2006	Juvenile Law	Des Moines Area Community College	For Credit	For Credit	193701	Yes		
				KCF Content Area	Hours	CEUs	Credits	
				VI: Professionalism	45	0.00	3.00	
				Totals for course:		45	0.00	3.00
							Totals for Calendar Year 2006	3.00

Training for Calendar Year: 2005

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified		
5/20/2005	Interpersonal & Small Grp Comm	Des Moines Area Community College	For Credit	For Credit	193700	Yes		
				KCF Content Area	Hours	CEUs	Credits	
				VI: Professionalism	45	0.00	3.00	
				Totals for course:		45	0.00	3.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified		
5/20/2005	Elementary Spanish I	Des Moines Area Community College	For Credit	For Credit	193699	Yes		
				KCF Content Area	Hours	CEUs	Credits	
				III: Relationships with Families	60	0.00	4.00	
				Totals for course:		60	0.00	4.00
							Totals for Calendar Year 2005	7.00

Training for Calendar Year: 2004

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified		
8/20/2004	Developmental Psychology	Des Moines Area Community College	For Credit	For Credit	193697	Yes		
				KCF Content Area	Hours	CEUs	Credits	
				I: Child Development and Learning	45	0.00	3.00	
				Totals for course:		45	0.00	3.00
							Totals for Calendar Year 2004	3.00

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified		
1/1/0001	A Trip to Outer Space: Theme Based Curriculum	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 1 - Explores	224454	Pending		
				KCF Content Area	Hours	CEUs	Credits	
				II.A: Creating Positive Learning Experiences	2	0.00	0.00	
				Totals for course:		0	0.00	0.00

MN Center for Professional Development Approved Training

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Child and Adult Care Food Program, or CACFP, in Minnesota	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 1 - Explores	226988	Pending	
				KCF Content Area	Hours	CEUs	Credits
				VII.C: Providing Healthy Nutrition	2	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Health and Safety I - Family Child Care (In-Service)	Child Care Aware of MN-Northeast District/Regions 7E & 3	Approved clock hour course	Level 1 - Explores	237034	Pending	
				KCF Content Area	Hours	CEUs	Credits
				VII.A: Establishing Healthy Practices	2	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Evaluating and Supporting Early Childhood Teachers	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	250437	Pending	
				KCF Content Area	Hours	CEUs	Credits
				IV.C: Assessing and Using Information to Enhance and Maintain Program Quality	8	0.00	0.00
				VI: Professionalism	8	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Active Supervision: Introduction for Family Child Care Providers from Culturally Diverse Communities	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	251573	Pending	
				KCF Content Area	Hours	CEUs	Credits
				VII.B: Ensuring Safety	2	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Health and Safety I - Family Child Care (In-Service)	Think Small (Child Care Aware of MN-Metro District/Region 11: Hennepin & Ramsey Counties)	Approved clock hour course	Level 1 - Explores	252418	Pending	
				KCF Content Area	Hours	CEUs	Credits
				VII.A: Establishing Healthy Practices	2	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	CICC TOT: The Six Keys: Strategies for Promoting Children's Mental Health in Early Childhood Program	Child Care Aware of Minnesota: ETL District	Approved clock hour course	Level 3 - Designs & Leads	254877	Pending	
				KCF Content Area	Hours	CEUs	Credits
				VI: Professionalism	32	0.00	0.00
				Totals for course:	0	0.00	0.00

MN Center for Professional Development Approved Training

Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Conscious Discipline Bed Time Routines	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 1 - Explores	260546	Pending	
				KCF Content Area	Hours	CEUs	Credits
				II.C: Promoting Social and Emotional Development	2	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Conscious Discipline School Family	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 2 - Implements	260547	Pending	
				KCF Content Area	Hours	CEUs	Credits
				II.A: Creating Positive Learning Experiences	2	0.00	0.00
				II.C: Promoting Social and Emotional Development	3	0.00	0.00
				VII.B: Ensuring Safety	1	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Introduction to Conscious Discipline	Child Care Aware of MN-Southern District/Regions 9 & 10	Approved clock hour course	Level 1 - Explores	260548	Pending	
				KCF Content Area	Hours	CEUs	Credits
				II.C: Promoting Social and Emotional Development	3	0.00	0.00
				III: Relationships with Families	1	0.00	0.00
				VI: Professionalism	1	0.00	0.00
				V: Historical and Contemporary Development of Early Childhood Education	1	0.00	0.00
				Totals for course:	0	0.00	0.00
Date	Course Title	Sponsor	Event Type	Level	Event ID	Verified	
1/1/0001	Supervising for Safety for Family Child Care	Child Care Aware of MN-Northeast District/Regions 7E & 3	Approved clock hour course	Level 1 - Explores	260586	Pending	
				KCF Content Area	Hours	CEUs	Credits
				VII.A: Establishing Healthy Practices	2	0.00	0.00
				VII.B: Ensuring Safety	4	0.00	0.00
				Totals for course:	0	0.00	0.00
						Totals for Calendar Year 1	0.00
						Grand Totals:	26.00

Summary by Knowledge and Competency Framework Content Area

KCF Competency Area:	CEU	For Credit	Level 1	Level 2	Level 3
I: Child Development and Learning	0	180	20	10	0
II.A: Creating Positive Learning Experiences	0	0	18	22	3
II.B: Promoting Cognitive Development	0	0	0	2	0
II.C: Promoting Social and Emotional Development	0	60	9	11	3
III: Relationships with Families	0	60	13	18	3
IV.A: Observing, Recording and Assessing Development	0	0	24	2	3
IV.C: Assessing and Using Information to Enhance and Maintain Program Quality	0	0	0	6	8
V: Historical and Contemporary Development of Early Childhood Education	0	0	1	0	0
VI: Professionalism	0	90	17	2	148
VII.A: Establishing Healthy Practices	0	0	6	0	0
VII.B: Ensuring Safety	0	0	33	3	0
VII.C: Providing Healthy Nutrition	0	0	20	0	0
Total	0	390	161	76	168

Other Training

Date	Course Title	Sponsor	Level	Event ID
5/16/2016	The Six Keys: Promoting Children's Mental Health	Northfield Public Schools	Other Clock Hours	203654
KCF Content Area			Hours	CEU
II.C: Promoting Social and Emotional Development			2	0.00
Total			2	0.00

Date	Course Title	Sponsor	Level	Event ID
4/9/2016	Discipline	Minnesota Department of Human Services	Other Clock Hours	205027
KCF Content Area			Hours	CEU
IV.A: Observing, Recording and Assessing Development			3	0.00
Total			3	0.00

Date	Course Title	Sponsor	Level	Event ID
4/9/2016	Primary families	Minnesota Department of Human Services	Other Clock Hours	205028
KCF Content Area			Hours	CEU
III: Relationships with Families			3	0.00
Total			3	0.00

Date	Course Title	Sponsor	Level	Event ID
3/10/2016	Impact of Abuse and Neglect on Child Development	Minnesota Department of Human Services	Other Clock Hours	193694
KCF Content Area			Hours	CEU
VII.A: Establishing Healthy Practices			3	0.00
Total			3	0.00

Date	Course Title	Sponsor	Level	Event ID
1/28/2016	Team Building	Minnesota Department of Human Services	Other Clock Hours	205029
KCF Content Area			Hours	CEU
VI: Professionalism			3	0.00
Total			3	0.00

Other Training

Date	Course Title	Sponsor	Level	Event ID	
10/8/2011	Snakes and Snails...Raising Boys	Iowa Foster & Adoptive Parents Association	Other Clock Hours	205030	
KCF Content Area			Hours	CEU	Credits
VI: Professionalism			3	0.00	0.00
Total			3	0.00	0.00
Date	Course Title	Sponsor	Level	Event ID	
10/8/2011	Sugar and Spice...Raising Girls	Iowa Foster & Adoptive Parents Association	Other Clock Hours	205031	
KCF Content Area			Hours	CEU	Credits
VI: Professionalism			3	0.00	0.00
Total			3	0.00	0.00
Grand Total			20	0.00	0.00

Learning Records Information

The Learning Record is a tool with which an individual can document their formal and non-formal learning in a standardized and credible manner to a wide variety of stakeholders or for personal use. It is intended to assist and empower the practitioner in taking the next steps. The information contained is verified in accordance with MNCPD documentation policies to ensure accuracy.

Three Learning Records available to the practitioner:

- The Certificate of Achievement on the Achieve Career Lattice are printed by the Registry Staff and mailed to the practitioner. Certificates are good one year and renewable.
- The Practitioner Learning Record is available to the practitioner and provides evidence of training, skills, and credentials attained. The document can be used by the practitioner, Parent Aware staff, County Licensors, supervisors or perspective employers.
- A letter accompanying your certificate outlining current and optional for next steps. A full Individual Professional Development Plan is available to practitioners on our website at <http://www.mncpd.org/Members/ProfessionalDevelopment/Resources>.

Learning Records Legend:

Approved Training: Training events and professional development hours that have been received, approved and verified on a Learning Record by Achieve.

Other Clock Hours: Training and professional development hours that have not received Achieve approval.

Continuing Education Unit (CEU): documented acknowledgement of participation in a non-credit continuing education program or workshop.

College Credit: courses that typically lead to an associate of arts, associate of science, associate of applied science, bachelor, master, or doctoral degree and may transfer to other regionally accredited institutions.

“Verified” Information: Submitted documentation of training records, certificates, diplomas and/or degrees earned that has been reviewed and verified by Achieve staff as part of the application process.

Knowledge and Competency Framework (KCF): outlines the knowledge, skills and dispositions necessary for adults working with young children to be effective in the field.

Knowledge and Competency Framework Content Areas: The KCF has eight Content Areas and is aligned with the MN Board of Teaching Standards.

Knowledge and Competency Framework Levels: The KCF has three levels that show a progression of skill development. Level 1– *Explores*, Level 2- *Implements*, and Level 3- *Designs and Leads*. Each level builds on the competencies of the level before it.

Course ID: An identification code assigned to each course in Develop.

Course Title: The name of a course in Develop.

Event ID: An identification code assigned to each time an accepted training of a Minnesota Center for Professional Development approved course is offered.

Sponsor/Owner: An individual, company, institution, or organization offering and administrating training through Develop.

Minnesota Career Lattice: Recognizes professional achievements and tracks growth. Used for recognition of the hours of informal training, formal education, and credentials of early childhood and school-age care professionals.

HS Diploma or GED: High School diploma or its equivalent.

National CDA: A Child Development Associate (CDA) is a non-credit credential awarded by the Council for Professional Recognition. The credential is awarded to individuals who have successfully completed the CDA assessment process. Step 6 of the Minnesota Career Lattice is awarded in recognition of completion.

Certificate: 9 to 30 semester credits in length and may be awarded for successful completion of a specialized program of study.

Diploma: 30 to 72 semester credits in length and may be awarded for successful completion of a program intended to provide students with employment skills.

Associate of Applied Science (AAS): 60 to 72 semester credits in length and may be awarded for successful completion of a program primarily intended for employment. This degree is traditionally awarded by community or technical colleges.

Associate of Art Degrees (AA): 60 to 64 semester credits in length and may be awarded for successful completion of a liberal arts and sciences curriculum, designed to constitute the first two years of a baccalaureate degree. This degree is traditionally awarded by community or technical colleges.

Associate of Science Degrees (AS): 60 to 64 semester credits in length and may be awarded for successful completion of a program designed for transfer to a baccalaureate major in a related scientific or technical field, or may be designed for employment. This degree is traditionally awarded by community or technical colleges.

Bachelor's Degree or Baccalaureate: An undergraduate degree awarded by a 4-year university upon the successful completion of an academic program. This academic degree is conferred on someone who has successfully completed 120 to 130 semester credits over four or more years of academic undergraduate studies.

Master's Degree (i.e. MA, MEd, MSc, MBA, MPH): The award recognizing the completion of an academic program requiring one to three years of full-time equivalent preparation beyond the bachelor's degree, typically 32 to 60 semester credits and thesis completion.

Doctor of Philosophy (Ph.D.): The highest academic degree awarded by a university to students who have completed studies beyond a bachelor's and/or master's degree.

***Note: Achieve only recognizes degrees from accredited colleges.

This learning record can be printed from the Summary tab of your account. In accordance with the Family Education Rights and Privacy Act of 1974 (FERPA), records may not be released to a third party without the prior written authorization of the practitioner. Any questions about the contents of this record should be addressed to:

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